

HOW TO PREPARE FOR A JOB INTERVIEW

A job interview can be one of the most difficult challenges in your life so, here are some tips on what to do to shine at your interview and hopefully get the job!

First, let's start with homework!

Yes, before you go to an interview, do your homework: find out about the company, what type of work they do, what tasks you might be given if you get the job, maybe visit them to familiarise yourself with the place. (You can use their promotional brochures or websites, too!)

This way you will be more confident at the interview and convince them that you are really interested in their products. Plus, you can use what you know to prepare your questions but also to anticipate theirs!

It would be a good idea to write these things down so that you don't forget.

Make sure you have prepared what to wear and don't forget: it's really important that you get there on time! Being late gives a bad first impression!

When you actually get there, think that your interview has started the moment you entered the building so, say hello, be nice, polite to everyone. One of them could be your interviewer!

Inside the interview room, try to stay calm and focused and remember to smile! This is an interview, not an interrogation!

Listen carefully and answer the questions clearly, but don't talk too much. If you don't understand ask the interviewer to repeat or explain what they mean. If you really don't know the answer, say so, but give an alternative answer. Silence is not the answer in this case!

You can usually ask your questions at the end. If you don't have any, you can say they have been answered during the interview.

Never ask the interviewer personal questions!

To help you even more, here are some of the most commonly asked questions:

1. Tell me a little about yourself?
2. What interests you about this job?
3. What are your biggest strengths?
4. What are your biggest weaknesses?
5. What do you know about this company?
6. Why should we hire you?
7. How are you different from other candidates?
8. What do you look for in a boss?
9. Where do you see yourself in 5/10 years?
10. What are your salary expectations?
11. What do you think our company could do better?
12. Do you have any questions for me?

And here we are, back to homework!

When you go to the job interview, you should have answers prepared for all of them. Remember to focus on the positive aspects!

